# Skill-Will-Matrix

### Guide

- Invest time early on
  - coach and train
  - answer questions / explain
- Create risk-free environment to allow early "mistakes" / learning
- Relax control as progress is shown

### Delegate

- Provide freedom to do the job
  - set objective, not method
  - opraise, don't ignore
- Encourage coachee to take responsibility
- involve in decisionmaking
- use "you tell me what you think"
- Take appropriate
  - give more stretching tasks
- odon't over-manage

## Direct

- First build the will
  - provide clear briefing
- identify motivationsdevelop a vision of future performance
- Then build the skill °
  - structure tasks for "quick wins"
  - coach and train
- Then sustain the will
- provide frequent feedback
- praise and nurture BUT supervise closely with tight control and clear

rules / deadlines

#### Excite

- Identify reason for low will -e.g. task, management style, personal factors
- Motivate
- Monitor, give feedback

Adapted from M. Landsberg's The Tao of Coaching (1997)

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